Port Carbon Borough Council
Work Session
August 04, 2026

COUNCIL MEMBERS	ANCILLARY MEMBERS
Scott Krater, President, P	James McBreen, Mayor, P
Harold Herndon, Vice President, p	James Conville, Solicitor, A
Megan Borowski, P	Ann Miller, Treasurer, P
William Devers, p	Angela LaSelva, Secretary, P
Kim Hrenyo, P	
Cody Herndon, P	
Heather Maley, P	

The meeting was called to order at 7pm by President Scott Krater opening with the Pledge of Allegiance.

Citizen's Portion:
-A resident questioned the street closures for Wednesday August 5, 2026. (funeral)

Executive Session:
-Mayor J. McBreen requested an executive session after the meeting to discuss personnel.

Committee Reports:
Finance- None
Public Works- None
Property- W. Devers reported wanting to use the senior building as a rental for small gatherings up to 50 people. He would like cleaning equipment so it can be cleaned up and ready by fall. Prices will be affordable, a contract will have to be signed and the Rec Committee will be available to open and close the building before and after events.
Safety- Mayor J. McBreen requested to hire a new per diem officer pending background results, Aiden Enders. He has 2 years' experience and will not need training.
H. Herndon motioned to hire Aiden Enders for per diem position with the Port Carbon Police Department; seconded K. Hrenyo.
Recreation- M. Borowski reported having a good rec committee meeting, and they would like to make changes to the Chapter 166 Amendment, which is designed to keep Borough parks safe, usable and accessible. The current Ordinance needs updating as it is from 1978. The solicitor will review.
H. Herndon reported the Outdoor Market scheduled for Saturday October 17 in Lubinsky playground has been moved to Sunday October 18 from 11am-3pm. It will be Halloween and Fall Harvest themed.
Zoning/Code Enforcement- N. Hazlett submitted his report. He updated council on the tax sale lien list, created a new violation placard and provided an example, discussed the plan to clean up 0 Fourth Street, submitted multiple documents pertaining to business privilege tax for Port Carbon Borough, discussed the revised street excavation ordinance, submitted new formats for applications and forms. The properties addressed are as follows: 211 Jackson St for abandoned vehicle and interior mold; 207-209 Pike St for excessive grass, weeds and overgrowth; 80 Rose Avenue for excessive vegetation obstructing the sidewalk; 81,83,85 Washington St for work being done without a permit and rental noncompliance; 0 Washington St for excessive grass, weeds, overgrowth and unstable tree in danger of falling; Yakaitis Property for structure deterioration also an update on court proceedings against the owner.
Personnel- None
Sanitation- C. Herndon reported meeting with Sanitation Committee to discuss garbage accounts. President S. Krater reported Creditech can only go back to collect 3 years.

Watershed- None
Special- None

Mayor's Report:
Mayor J. McBreen reported on refinishing the parking ticket box in front of Borough Hall; he will be issuing a proclamation for No Parking and Road Closures for the funeral on August 5 from 9-11am; the taser charger needs to be fixed, Nerdy IT LLC is specifically certified starting at $150.00; he recommends deleting the Port Carbon Discussion Facebook page because it causes confusion; the police department, fire department and mayor would like to host a Safety Night on October 10 from 1-3pm with various borough officials, neighboring communities and their council; August 5 there will be a meeting for the 175th Birthday Celebration Committee.
H. Herndon motioned to hire Nerdy IT LLC to fix the taser charger; seconded M. Borowski.

New Business:
W. Devers motioned to approve the insurance renewal with Seltzer Insurance for $21,176.00; seconded H. Herndon.
A. Miller reported CACL closed an account holding $6.00 for inactivity.
K. Hrenyo motioned to close the CACL Fire Escrow account holding $12.64 and deposit into general fund; seconded W. Devers.
K. Hrenyo motioned to close the CACL ARPA account holding $24.46 and deposit into general fund; seconded H. Maley.
K. Hrenyo motioned to close the Wells Fargo Flood account holding $10,000.00 and combine into CACL Citizens Committee account holding $1952.00; seconded H. Maley.

Citizen's Portion:
None

As there was no further business, a motion to adjourn was made by H. Herndon at 8:27pm; seconded C. Herndon.

Respectfully submitted,

Angela LaSelva
Secretary
Port Carbon Borough