

**Port Carbon Borough Council  
Regular Session Meeting  
February 20, 2024**

**COUNCIL MEMBERS**

Scott Krater, President, a  
James McBreen, Vice-Président, p  
Ron Zimmerman, p  
Tiffany Sullivan, p  
Megan Borowski, p  
William Devers, p  
Jorge Sullivan, p

**ANCILLARY MEMBERS**

Harold Herndon, Mayor, p  
James Conville, Solicitor, p  
Margaret Lubinsky, Treasurer, p  
Loretta Skoufalos, Secretary, p

The meeting was called to order by Vice-President J McBreen opening with the pledge of Allegiance.

**Meeting Minutes Approval (January 2024)**

J McBreen entertained a motion to accept Minutes M Borowski motioned/ W Devers second the motion.

**Rain Garden Bid Openings for Growing Greener Work and possible vote-**

J Tohill report attached, R Zimmerman made a motion what J Tohill stated, as long as the easement agreement is signed. M Borowski second the motion.

J McBreen- Do we have a motion to accept J Phillips Excavating & Hauling LLC tentatively based on whether the easement agreement will be signed R Zimmerman/M Borowski

**Executive Session-**

There was an Executive Session called at 7:08 PM, ending at 7:15 PM, pertaining to Property matters.

**Citizens Portion-**

Mike Yale/wanted to know about the Centre St sign, J McBreen responded: We are pursuing no action on the Street signs at this time.

Mike Welsh/more signs needed on Pottsville St/Pike Street, referred to Safety Committee.

Also, from M Welsh, we have to get together with the safety committee about the generator. And Mike Welsh believes the white dump truck/spreader needs to work, referred to the Public Works Committee.

J McBreen made an acknowledgement of student from Schuylkill Technology Center, Wesley Brunn.

**Committee Reports**

**Finance-**

**Discussion & Vote on signing authorization-**

R Zimmerman made a motion for William Devers be an authorized signor for the bank. James McBreen will be removed as a signor. R Zimmerman motioned/M Borowski second the motion.

**Public Works-** no report

**Property-**

**Library Lease discussion & possible vote-**

W Devers stated, if lease goes through today, hopefully starting March 01, 2024 and ending February 29,2025. There is our responsibility of the building, heating units, electrical repair, replacement maintenance of heating, cooling, ventilation and air conditioning equipment throughout the building. Preventable maintenance and inspection, it will not be sublated out for any event. Right now, we are covering the flood &

fire casualty insurance and the contents. Starting next year when the new lease comes up, it will change, the library will pick up the contents on the building.

J McBreen entertained a motion to accept Library Lease for one year. W Devers motioned/T Sullivan second the motion.

**Safety**-no report

**Recreation**- no report

**Zoning/Code Enforcement-**

**i-Code Agreement discussion & possible vote-** \$850.00 per month standard, then \$55.00 per hour after 20. Rental rate is \$80.00 per rental occupancy inspection \$50.00 per additional unit, we don't pay that, that is paid by the landlord J McBreen made a motion to accept Code of Enforcement agreement J McBreen motioned/M Borowski second the motion.

**ii-Quality of Life appointment discussion & vote-** J McBreen nominated Nick Hazlett R Zimmerman nominated Eric Seigfried. Council to vote, vote taken 3 for Nick, 3 for Eric, ended in tie. H Herndon Mayor to break tie breaker. Nick Hazlett is the new Quality of Life Officer.

**Personnel-**

**Office worker discussion & Possible vote-**

Contingency worker for office, M Borowski made a motion for a contingent worker for the office for a six-month period. Salary to be discussed at a later date. W Devers motioned/ T Sullivan second the motion.

**Sanitation**- no report

**Watershed Advisory Committee**-no report

**Special**- R Zimmerman has a Sewer Authority Meeting next week.

**Treasurers Report-**

**M Lubinsky reported: The General Fund Beginning Balance \$98,515.52**

<b>Cleared Balance</b>	<b>\$62,999.23</b>
<b>Register Balance</b>	<b>\$66,615.03</b>
<b>Ending Balance</b>	<b>\$35,621.07</b>

**M Lubinsky reported: Liquid Fuels beginning balance \$63,768.87**

<b>Cleared Balance</b>	<b>\$60,836.87</b>
<b>Total New Transactions</b>	<b>\$52,527.00</b>
<b>Ending Balance</b>	<b>\$8,025.66</b>

J McBreen entertained a motion to accept Treasurers Report, R Zimmerman motioned/M Borowski second the motion.

**Tax Collector Report-** No report

**From**

<b>Penalties</b>	<b>\$</b>
<b>Per Capita &amp; Occupational Tax</b>	<b>\$</b>
<b>Deposited</b>	<b>\$</b>

**Engineer Report-** J Tohill report attached

J McBreen entertained a motion to accept Engineer report. M Borowski motioned/R Zimmerman second the motion.

**Fire Chief Report-**

Mike Welsh reported a total of 35 calls, 10 Fire Calls, 25 EMS Calls.

**Mayor Report-**

**Applications for Police Officer-** The deadline for applications or resumes was 2/20/2024, H Herndon received 1 Application and 1 Resume, for Full Time Police Officer. H Herndon to get together with Mechanicsville and Palo Alto Safety Committee to discuss. J McBreen entertained a motion to accept Mayors Report R Zimmerman motioned/W Devers second the motion.

Dave Rubright thanked Joe Ferraro for helping during the snow storm, and saved the borough immensely by removing 9 trees, plowing, etc.

**Emergency Management-**

Ben Schuettler/when the power goes out, we have big problems everywhere. A generator is needed. H Herndon started looking at other buildings, such as the Senior Center, also because of its handy-cap accessibility

M Borowski motioned/T Sullivan second the motion.

**Solicitor Report-** no report except the documents provided to J McBreen. J McBreen motioned to accept solicitor report. W Devers motioned/R Zimmerman second the motion.

**Unfinished Business-**J McBreen received a letter from Mary Jo Ferraro for an increase of tax collector fees, it is under review until next meeting. If there is a change, we will have to amend the Ordinance & publish.

**New Business-**no report

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**Citizens Portion-**n/a

**Adjournment-** J McBreen Vice-President entertained a motion for Adjournment

T Sullivan motioned to Adjourn/R Zimmerman second the motion.

Meeting Adjourned.  
Respectfully Submitted,

Loretta Skoufalos,  
Borough Secretary