

**Port Carbon Borough Council
General Purpose Meeting
February 04, 2025**

COUNCIL MEMBERS

Scott Krater, President, a
Ron Zimmerman, Vice-President, p
James McBreen, p
Tiffany Sullivan, a
Megan Borowski, p
William Devers, p
Jorge Sullivan, a

ANCILLARY MEMBERS

Harold Herndon, Mayor, p
James Conville, Atty.-a
Margaret Lubinsky, Treasurer, p
Loretta Skoufalos, Secretary, p

The meeting was called to order by James McBreen, Vice-President of Council, opening with the pledge of Allegiance.

Citizens Portion- n/a

Executive Session-

Executive Session called at 7:00 PM and ended at 7:14 PM, pertaining to Personal negotiations

Committee Reports:

Finance-no report

J McBreen made a motion to accept report, M Borowski motioned/second by W Devers

Public Works-

Salt CoStars for 2026

R Zimmerman/The contract must be in by March 15th for August 2025 to July 2026.

Property

William Devers/Has a letter from the library, Bill had a meeting with them 2 weeks ago, The Board of Trustee's for the Port Carbon Public Library. We talked about the library contributing to the Electric & heat. The letter reads, the library met to discuss the request from the Borough that the library pay half of the electric & heat for the use of the library building. After discussing & looking at our budget for the coming year, we feel that we can offer to pay \$125.00 per month towards the cost of the electric & heat for the library. This equals roughly half the cost of the heat & electric the borough paid in 2024. We truly appreciate being able to use the building for our Library and afford to offer more services to our patrons in the coming year. So that comes out to \$1,500 per year, that they are paying to the borough. Bill would like to make a recommendation. In the lease which is also up for renewal, duties of the lessor (which is the borough), the lessor shall pay all Real Estate Taxes, sewage, water heating fuel, electricity & sanitation We got to take the heating fuel & electricity out of that and put a clause in when the library & Borough will go half & half by March 2025.

R Zimmerman/not this year, but I'd like to look into giving the library an allocation.

J McBreen made a motion to accept new terms of lease for the Port Carbon Library, W Devers motioned/second by M Borowski

Safety-

J McBreen/ Asked for the ad to be placed in the newspaper for Police Officer.

J McBreen made a motion to accept safety report, W Devers motioned/second by M Borowski.

Recreation-no report

J McBreen made a motion to accept recreation report, W Devers motioned/second by M Borowski.

Zoning/Code Enforcement-

J McBreen/Did we pay Course Vector Invoice? It's for our website, Peggy believes we pay PSAB for our website. Peggy will check on it.

Nick Hazlett report attached

Personnel- no report

J McBreen made a motion to accept the Personnel report. W Devers motioned/second by R Zimmerman

Sanitation-

J McBreen called Sean Sanderson from Berkheimer about the agreement we all received to review. This will be tabled until next meeting.

J McBreen made a motion to accept report, M Borowski motioned/second by R Zimmerman.

Watershed-

J McBreen talked with Mary Beth Dougherty about moving forward with GTRP, once we have everything in place we can move forward on our Master-site Plan.

J McBreen made a motion to accept report, M Borowski motioned/second by W Devers.

Special-

R Zimmerman/The meeting minutes from GPASA should be coming in the e-mail from the last meeting. The board is going to have a Policy to have clean-outs installed.

R Zimmerman/333 Coal Street had a blockage, they did not have a clean-out

J McBreen made a motion to accept report, W Devers motioned/second by M Borowski.

Mayor Report-

Police Contract discussion & possible vote-

H Herndon/The Police Contract is to be handed over to Chief Joe Ferraro for signing.

We received a Handi-cap application from Dennis Powanda of 352 Coal Street, Port Carbon, Pa. 17965, everything is in progress and was handed over to Chief Ferraro to give a final look over.

H Herndon asked the Safety Committee to have once a month meetings. J McBreen motioned to accept the Police Contract as negotiated & Mayor's report, W Devers motioned/second by M Borowski.

New Business-

Discussion & vote on Benesh renewal for 2025-

J McBreen made a motion to renew the contract with Benesh, W Devers motioned/second by R Zimmerman

Old Business-

R Zimmerman/Broadband for next meeting on the agenda, need a resolution or Ordinance. Still working on 69 Coal Street.

Citizens Portion-

Ben Schuettler, Emergency Services/we are expecting heavy ice & snow, be careful all.

Adjournment- James McBreen Vice-President entertained a motion for adjournment.

W Devers motioned to Adjourn/M Borowski second the motion.

Meeting Adjourned.
Respectfully Submitted,

Loretta Skoufalos,
Borough Secretary