

**Port Carbon Borough Council  
Regular Session Meeting  
January 17, 2023**

**COUNCIL MEMBERS**

Scott Krater, President, p  
Ron Zimmerman, Vice-President, p  
James McBreen, p  
Tiffany Sullivan, p  
Megan Borowski, p  
William Devers, p  
Jorge Sullivan, p

**ANCILLARY MEMBERS**

Harold Herndon, Mayor, p  
William Burke, Solicitor, p  
Sharon Jesperson, Treasurer, p  
Loretta Skoufalos, Secretary, p

The meeting was called to order by President S Krater opening with the pledge of Allegiance.

There was an Executive Session Meeting before the Work Session meeting from 6:30 pm to 7:05 pm pertaining to pending litigation.

**Meeting Minutes Approval (December 2022)**

R Zimmerman motioned/J McBreen second the motion.

**Executive Session-** There was an Executive Meeting before the Work Session.

**Citizens Portion-**

Kelly Davis, Director of Port Carbon Library had a few announcements: they are having a Deppen Pie sale, money due by February 2, 2023 pies can be picked up February 15<sup>th</sup> at the library.  
The fire company dues are to be paid, \$5.00

**Committee Reports:**

**Finance-**No Report

**Public Works-**

**Discussion & Vote on wages for full time public works employees-**

After discussion, it was decided a \$.75 per hour raise retroactive from Jan. 2023.  
S Krater made the motion for a \$.75 cents per hour raise for the full -time public works employees. R Zimmerman motioned/W Devers second the motion.

**Property-**

There is an issue at Jackson & Rose St. and Coal and Pike St. (Terra Cotta pipe)  
W Devers attended the Library Meeting last week about Service Animals. As landlords we brought this information to Council, if Council agrees this will be our pet policy for animals at the Port Carbon Library.  
(Paperwork on file in office for review)

**Safety**

S Krater/Next Monday a meeting for the Intermunicipal Agreement that was extended until 02/28/2023.  
S Krater entertained a motion. J McBreen motioned/J Sullivan second the motion.

**Recreation**- No Report

**Zoning/Code Enforcement**-

J McBreen/ On the rental registration inspection program, they will be mailed tomorrow.  
Nick Hazlett- report attached.

**Personnel**-

**Discussion & Vote on wages for Office Personnel**-

Council agrees to a \$,75 cent per hour raise for the Office Personnel.  
M Borowski motioned/J Sullivan second the motion.

**Sanitation**-

J McBreen along with L Skoufalos worked on the billing for 2023.

**Special**- No Report

**Discussion & Vote on Engineering Proposal for channel wall repairs.**

J Tohill spoke about the details, S Krater entertained a motion to hire Benesch, the engineer for the Schuylkill River wall repair project FEMA #64618DR-PA. J McBreen motioned/R Zimmerman second the motion.

**Treasurers Report**-

**S Jespersen reported: The General Fund Beginning Balance \$169,320.50**

Checks & Payments	\$908,518.63
Deposits & Credits	\$779,535.35
Total Cleared Transactions	\$128,983.28
Cleared Balance	\$ 40,337.22
Ending Balance	\$11,604.79 with another deposit bringing it to \$39,600.00

**S Jespersen reported: Liquid Fuels beginning balance \$134,736.66**

Checks & Payments	\$106,831.74
Interest	\$ 7.14
Total Cleared Transactions	\$106,824.60
Cleared Balance	\$ 27,912.06

**CACL General Fund/ARPA \$689,400.00 PEMA money**

**Checks and Payments \$168,737.53**

**Deposits & Credits \$168,845.87**

**Total Cleared Transactions \$108.34**

S Krater entertained a motion to accept treasurers report, R Zimmerman motioned/M Borowski second the motion

**Tax Collector Report**-

**Total Collected December 2022-\$16,924.55**

**As of January 2023- \$379.14**

Motion to accept/ R Zimmerman motioned/J McBreen second the motion.

**Engineer Report**- Report Attached

J Tohill has a yearly retainer agreement for President Scott Krater to sign.

**Fire Chief Report**-

Mike Welsh reported a total of 34 Calls, 8 Fire & 26 EMS.

**Mayor Report**-No Report

**Emergency Management**- No report

**Solicitor Report**- No report

**Unfinished Business**- No report

**New Business**-

J McBreen & R Zimmerman working on an electronic mockup of Banners to use on Facebook & The Port Carbon Borough website.

**Citizens Portion**-

M Welsh posed a question to Council/ Are we ever going to get a sergeant? H Herndon replied to question, He will let that up to the Chief of Police.

**Adjournment**- S Krater, President entertained a motion for Adjournment

R Zimmerman motioned to Adjourn/T Sullivan second the motion.

Meeting Adjourned.

Respectfully Submitted,

Loretta Skoufalos,  
Borough Secretary