

**Port Carbon Borough Council**  
**Regular Session Meeting**  
**July 16, 2024**

**COUNCIL MEMBERS**

Scott Krater, President, p  
James McBreen, Vice-Président, p  
Ron Zimmerman, p  
Tiffany Sullivan, a  
Megan Borowski, a  
William Devers, p  
Jorge Sullivan, p

**ANCILLARY MEMBERS**

Harold Herndon, Mayor, a  
James Conville, Solicitor, p  
Margaret Lubinsky, Treasurer, p  
Loretta Skoufalos, Secretary, p

The meeting was called to order by President S Krater opening with the pledge of Allegiance.

**Meeting Minutes Approval (June 2024)**

S Krater entertained a motion to accept Minutes W Devers motioned/ R Zimmerman second the motion.

**Executive Session-**

There was an Executive Session called at 7:02 pm, ending 7:20 pm pertaining to Property acquisition & Personnel

**Citizens Portion-**

George Thomas/The parade & Fireworks were good; however, He had a gripe about political flag or signs on Vehicles during parade.

Robert Holtzer/Person considered for employment at Borough, Justin Schwalm, he is a good strong worker to consider for employment.

**Committee Reports:**

**Finance-**

Ron Zimmerman is working on getting budget done. We are having e-mail issues because of Wire Tele-view changing to Zito.

**Public Works-**

S Krater entertained a motion to add item to New Business. R Zimmerman motioned to hire per diem worker, J McBreen second the motion.

Ken Fisher Tree Service contacted Dave Rubright, Borough Supervisor to put NO Parking signs out on the 300 block of First Street Wednesday night, they are going to take the tree down aside of 311 First Street on Thursday morning.

**Property**-no report

**Safety**-no report

**Recreation**-no report

**Zoning/Code Enforcement-**

J McBreen/There will be a planning meeting, we have to set up for. Mr. Tebin will be on there for his sub-division, August 14, 2024

The animal resolution pertains to dogs & cats, we will have to amend or make a new resolution for farm animals.

J McBreen/300 Third Street is making progress

Ron Zimmerman/There will be a Judicial Sale in August, there is one in November or December, and upset sale in September and if Nick Hazlett can update the list & e-mail it Ron can take it over to the Tax Claim Office.

Nick Hazlett to add RSK Flipper to the list.

Nick Hazlett report Attached.

**Personnel-** no report

**Sanitation-** no report

**Watershed-**

J McBreen/Watershed to meet next month

**Special-**

R Zimmerman/The Sewer Authority is working on manholes in the creek to evaluate them

**Treasurers Report-**

**Margaret Lubinsky reported:**

**The General Fund Period ending 6/30/2024 Beginning Balance \$102,939.05**

Checks & Payments	\$47,151.96
Deposits & Credits	\$83,036.22
Cleared Balance	\$35,884.26
Ending Balance	\$137,238.98

**Liquid Fuels-period ending 6/30/24**

**Beginning Balance \$64,537.50**

**Deposits & Credits \$0.53**

**Cleared Balance \$64,538.03**

**Ending Balance \$63,379.62**

S Krater entertained a motion to accept Treasurers & Tax Collector Reports J McBreen motioned/W Devers second the motion.

**Mary Jo Ferraro sent in 2 reports**

**Tax Collector Report-**

**From 6/16/2024 to 06/30/2024**

**Real Estate-\$8,104.04**

**Per Capita \$185.00**

**Borough Tax \$323.75, We received a check for \$8,612.79**

**From 07/01/2024 to 07/15/2024**

**Real Estate \$995.67**

**Per Capita \$25.00**

**Borough Tax \$43.75 We received a check for\$1,064.42**

**Engineer Report-**

**Discussion & Vote on CDBG bids-**

S Krater entertained a motion to approve Benesch's recommendation for the 2 alternate bids, alternate 1- Jackson & Washington Street drainage, alternate 2-First & Nicols Street drainage to M & J Excavation pending County approving the project.

R Zimmerman motioned/second by W Devers.

Jim Tohill report attached.

**Fire Chief Report-**

A total of 35 calls for the month of June 2024- 17 Fire Calls/18 EMS calls

**Mayor Report**- no report

**Emergency Management**- no report

**Solicitor Report**-

Attorney James Conville/Jim talked about Real Estate in Executive Session.

We have Court tomorrow, we need a Certified Copy of Ordinance, need section 109.1, International Property Maintenance Code.

Jim also reviewed some documents, and he believes it is going to be up for a resolution.

**Unfinished Business**-no report

**New Business**-

**Hiring of Per Diem Borough worker.**

R Zimmerman made a motion that we hire Justin Schwalm as a per diem Borough worker @ \$15.00 per hour Pending the normal clearances required. Jim McBreen second the motion.

Dave Rubright/They are still parking on 4<sup>th</sup> Street with the NO PARKING SIGNS up, we'll have to amend the Ordinance. S Krater to let the Police know.

**Citizens Portion**-no report

**Adjournment**- Scott Krater, President entertained a motion for Adjournment

W Devers motioned to Adjourn/J McBreen second the motion.

Meeting Adjourned.

Respectfully Submitted,

Loretta Skoufalos,  
Borough Secretary