

Port Carbon Borough Council

March 17, 2020

COUNCIL MEMBERS

ANCILLARY MEMBERS

Scott Krater, Vice President, p
Mayor p

Harold Herndon,

Ron Zimmerman, p
Solicitor p

William Burke,

Denise Krater p
Treasurer p

Peggy Lubinsky,

James McBreen p
Secretary p

Luanne Mengle,

Cathy Manning p

Tiffany Sullivan p

Mary Jo Ferraro p

The meeting was called to order by President Scott Krater with the Pledge of Allegiance.

Finance – Zimmerman reported we have an outstanding bill for work done by Stanley Burke. Zimmerman motioned to pay the bill. Manning asked how much it is for. Zimmerman stated \$200. D. Krater seconded. Motion approved.

Zimmerman would like to have resolution to have a threshold for purchases more than \$250 with no less than 3 estimates. The resolution does not apply when in a state of

emergency or immediate danger. Zimmerman/Sullivan motioned to approve. Motion approved.

Zimmerman stated Faust would like to get a Home Depot card. Zimmerman/Manning motioned to approved. Motion approved.

Zimmerman reported he has a price on the computer with all the needed programs on for a cost of \$1,070. Includes the monitor and Office 365. Zimmerman/McBreen motioned to approve purchase. Motion approved.

Zimmerman reported to cover the cost of computer/monitor/copier there was \$3,000 under cameras for the playground and Zimmerman would like to move \$2,000 of that for the cost.

Manning reported we could have Faust do the work on the cameras at the borough and maybe at the playground. Zimmerman/Manning motioned to move the money from playground to cover the computer/monitor/copier. Motion approved.

Mayor Herndon swore in Port Carbon Borough's new officer, Mike Allar. Congratulations Officer Allar.

Public Works – D. Krater reported Faust took care of the accident at the Gazebo where the car went into the bushes and landscape. D. Krater reported Faust was working at the playground and pipes that were busted there. Sullivan and McBreen cleaned up at the playground also.

Mayor would like to thank Faust for cleaning up at the accident at the gazebo and Sgt. Taylor for getting the bronze plaque and light fixture that was knocked out of place.

Property – Manning reported she is going to submit a letter for the Lowe's Hero Program asking for help with items, such as drywall, flooring and more items that was recommended by Faust.

Manning reported with the cameras, Faust said he can wire the cameras. Manning stated a set of 8 indoor/outdoor cameras and 2 monitors would be 229.99. If we get one for the Borough Hall and one for the Police Station. S.Krater stated one would be for the Police

station and Council would not have access to it. S.Krater stated we would not be mingling into Police cameras anymore.

Manning/McBreen motioned to set aside no more than \$1,000 for cameras. Motion approved.

D.Krater reported the line painter finally arrived.

Safety – S. Krater reported there is \$5,000 in the budget for the Siren. S.Krater reported the cost to repair the siren was only \$982. S. Krater reported the fire company got a new tanker truck. With that came a radio but it needs to be upgraded. S. Krater would like to use \$1,700 to upgrade the radio and installation. McBreen/Manning motioned to approved. Motion approved.

Recreation – Sullivan reported that Dustin’s Special Easter Egg hunt will most likely be cancelled.

Sullivan stated that April 25th or even going into May would be a reschedule day.

Zoning/Code – McBreen reported he looked into updating the Property Maintenance Code and used some of the old code and incorporated some of the Universal Property code. Burke stated it will have to be advertised first with the intent to adopt. Zimmerman/Sullivan motioned to advertise for the intent to adopt.

McBreen/Zimmerman motioned to proceed with moving our Zoning & Planning over to Schuylkill County Planning & Zoning. S. Krater asked if they meet every month and if we hand something in to them they can approve at the following meeting. Zimmerman reported this is not going to be an overnight process but we can start moving on it. Our Zoning is from 1960 something and the County is around 2012. Manning feels it will serve us better. Zimmerman reported we would have repeal our zoning with Burke also. Motion approved.

Sanitation – Ferraro reports no complaints.

Special – S. Krater stated there was a sewer email sent out to meet with Sewer Authority. S. Krater understands that the Sewer Authority wants to meet with a special committee. Burke stated that they want to meet with the committee first. S. Krater asked Burke to let them know that the committee would be Mary Jo Ferraro, Ron Zimmerman and S. Krater. S. Krater will be the contact.

Tohill stated that larger areas are going to have to change the way they treat their storm water and sewage. Burke reported they want to change their name from Greater Pottsville Area Sewer Authority to Pottsville Area Municipal Authority and amend the articles of incorporation charter to not only allow sewage treatment but also allow storm water treatment in order to get more grants and loans. Burke reported Palo Alto and Port Carbon have a say in changing the articles.

Treasurer – Balance as of 2/29/20 – Payments coming in -\$37,492.97, Payments – \$37,492.91, Deposits – \$58,720., Bank Balance – \$128,846.13, our Balance is \$85,878.05 as of February 29th.

Ron asked for a profit/loss budget. Copies have been handed out to all of Council.

Tax Collector report – Real Estate tax collected \$16,171.29, Per Capita – \$1,293.68, Sanitation – \$9,220.

Zimmerman/Manning motion to accept report. Report accepted.

Engineer – Tohill reported there are 3 categories left for FEMA.

Category C – PENNDOT occupancy permit resubmission outstanding. Coordinating culvert inspection. Scheduled for tomorrow. Anticipated summer construction.

Category D – Mill Creek channel wall repairs. A scope change request was submitted to PEMA and we are currently waiting for approval. Tohill will coordinate with Solicitor Burke to prepare the easements for this project.

Category Z – Administrative portion. Under FEMA review. Total anticipated reimbursement is \$28,000. No payments will be made until all projects are done.

General FEMA –We have submitted a DAP-012 to PEMA for reimbursement of the completed small projects. (Cat A, B, D-Spruce St, E and G) and have submitted clarification for their comments. Anticipated the Borough should be receiving approximately \$42,450 in the near future.

Growing Greener Update – Due to the time lapse in obtaining the Dep required documentation, the previously submitted DEP forms were no longer valid. New DEP forms were compiled and submitted and are awaiting approval. Once approved, DEP will execute an agreement with the Borough, and we will provide the Borough with a proposal to complete the scoped work. Effective today, all DEP offices are closed for at least the next 14 days.

Mayor – Mayor reported Sgt. Taylor reported that a gentleman stopped him and offered \$2,000 for both vehicles. Mayor suggest \$1,000 back to the Borough and use the remaining \$1,000 for carpeting in the Police Dept. They have an estimate for \$669.50. Mayor asked for a motion to sell both cars and get the carpeting. D.Krater/Manning made the motion for the sale and purchase. Motion approved.

Mayor reported with the Corona virus there have guidelines set for response of Police, QRS and Fire Depts. S.Krater stated it has already been decided that Fire Dept. will not be automatically dispatched for QRS calls. Also, if person is able to walk out of the house then it is preferably that they meet QRS outside.

Solicitor – Solicitor Burke asked McBreen if Hummel had looked at the amended Property Maintenance Code. McBreen stated Hummel said he would look at it. Burke will contact Hummel and go over this with him.

Unfinished business –1) McBreen reported concerning the Machine Tax and there are no forms and would like everyone to look it over. McBreen would like everyone to look it over.

2) McBreen had a neighbor, Cholkas, on Washington Street about a pothole. Zimmerman also had one for Fourth/Reese Street. S. Krater will add them to the list of repairs.

- 3) Manning had a complaint about the tiles coming down from the old St. Paul's church.
- 4) Sullivan reported the property on 3rd street is being repaired.
- 5) Mayor reported Jimmy Jo Minchoff passed away and he owed the 2 properties on Pottsville Street. We will have watch to see what happens with those properties.
- 6) McBreen stated he measured the width of the walk bridge on Rose Avenue and would like to do something so that the quads can't run through it. S. Krater suggested planters on each side.
- 7) Zimmerman asked about life insurance through PSAB. McBreen stated that the \$25 is only for PSAB and there is additional cost through the actual insurance company.

McBreen/Zimmerman motioned to adjourn.

Meeting adjourned.

Respectfully submitted,

Luanne Mengle

Borough Secretary