

Port Carbon Borough Council
Work Session Meeting
November 18, 2025

COUNCIL MEMBERS

Scott Krater, President, p
James McBreen, Vice-Président, p
Ron Zimmerman, p
Megan Borowski, a
William Devers, p
Jorge Sullivan, a
Cody Herndon-p

ANCILLARY MEMBERS

Harold Herndon, Mayor, p
James Conville, Solicitor, p
Margaret Lubinsky, Treasurer, p
Loretta Skoufalos, Secretary, p

The meeting was called to order by President Scott Krater opening with the pledge of Allegiance

Meeting Minutes Approval October 21, 2025

S. Krater entertained a motion to accept the meeting minutes from October 21, 2025

- 1- J. McBreen
- 2- J. Sullivan

Executive Session-

Citizens Portion-

Committee Reports:

Finance- R. Zimmerman spoke about the county assessment and millage for 2026. Preliminary budget to be advertised.

Public Works-

Property- W. Devers reported on the work on the library. Should be finished Thursday morning, half paid up front then the rest after it's completed.

Safety- S. Krater spoke about a camera being added in the playground or change subscription to add a second person for \$100.00. W. Devers suggested to revisit subject in the spring.

Recreation- no report

Zoning/Code Enforcement J. McBreen discussed available grants for mulch and other resources needed. N. Hazlett spoke about the ordinances for next meeting, he reported on citations filed through the month and unregistered rental properties. J. McBreen spoke about the ordinances; W. Devers motioned to advertise ordinances; G. Sullivan seconded.

Personnel- M. Borowski motioned to hire Ann Miller as Treasurer at \$19.00/hr; seconded W. Devers

Sanitation- none

Watershed- none

Special- R. Zimmerman reported a GPASA meeting tomorrow. Also reported owner of Mama Mia's combining parcels, and application for building permit on 4th Street.

Treasurer's Report- M. Lubinsky reported for October:

The Wells Fargo General Fund Ending 10/31/25 Beginning Balance of \$286,086.03

Checks & Payments \$-83,600.35

Deposits & Credits \$34,155.90

Cleared Balance \$236,641.58

Ending Balance \$235,716.45

The CACL General Fund ending 10/31/25 Beginning Balance of \$159,025.07

Checks & Payments \$-48,321.15

Deposits & Credits \$8,378.75

Cleared Balance \$119,082.67

Ending Balance \$84,364.28

M. Lubinsky reported Liquid Fuels ending 10/31/25 Beginning Balance \$72,213.28

Interest \$.61

Cleared Balance \$71,485.39

Ending Balance \$71,522.19

Tax Collectors Report- M. Ferraro Remittance from 10/1/25-10/31/25

Total Municipality Collected \$1591.65

Total Per Capita \$60.50

Total Borough Tax \$105.93

Total check received \$1758.08

R. Zimmerman motioned to accept the Treasurer's report and Tax Collectors report; seconded Cody Herndon.

Engineer Report- Construction continues on FEMA project; no additional funds. S. Krater had questions about the LSA grant.

Fire Chief Report-

Mayor-

New Business- All meetings and work sessions for 2026 will be held at the church.
Meeting dates for 2026 will be announced

Citizens Portion-

N. Hazlett questioned the process for when the magistrate retires.

S. Krater reported on the next 9-11 trail meeting Thursday 7pm Citizens

J. McBreen motioned to authorize S. Krater to sign and/or approve any paperwork regarding Port Carbon's participation for 9-11 Trail; seconded R. Zimmerman.

Adjournment- As there was no further business, a motion to adjourn was made by G. Sullivan; seconded C. Herndon.

Respectfully Submitted,

Angela LaSelva
Secretary
Port Carbon Borough