

**Port Carbon Borough Council
Regular Session Meeting
November 21, 2023**

COUNCIL MEMBERS

Scott Krater, President, p
Ron Zimmerman, Vice-President, p
James McBreen, p
Tiffany Sullivan, p
Megan Borowski, p
William Devers, p
Jorge Sullivan, p

ANCILLARY MEMBERS

Harold Herndon, Mayor, p
William Burke, Solicitor, p
Margaret Lubinsky, Treasurer, p
Loretta Skoufalos, Secretary, p

The meeting was called to order by President S Krater opening with the pledge of Allegiance.
S Krater congratulated Attorney Bill Burke on becoming the Honorable Judge Burke.

Meeting Minutes Approval (October 2023)

S Krater entertained a motion to accept Minutes
M Borowski motioned/W Devers second the motion.

Executive Session-

There was an Executive Session called at 7:02 pm and ended at 7:21 pm, pertaining to discussion on personnel matters.

Citizens Portion- n/a

Committee Reports:

Finance-

R Zimmerman left Council know we need to change **bank signatories**. Sharon Jespersen resigned, she was one of the signers, we will have **Sharon Jespersen** removed and **Margaret Lubinsky** put on as a signer.
S Krater entertained a motion to remove and replace signers T Sullivan motioned/second by R Zimmerman

The Local Share Grant that's out there that is due if anything is going to be submitted by November 28, 2023, I don't think anything is set in stone. S Krater believes you need a resolution & project.
S Krater entertained a motion to put a resolution & project description in before the deadline
R Zimmerman motioned/W Devers second the motion.

Budget discussion-On the budget, Loretta ran an Ad in the newspaper, budget is available for public view and also posted in the front window at Borough Hall.
Joe Ferraro needed tasers & body Cams yesterday, concerned for his safety & his co-workers, we need a quote from Axon, the used and wrecked police cars are going to go out for bids on Municibid, and the money will go toward the bodycams & tasers.

Public Works-

For the winter snow removal for the 2 bridges, Acre Street & Mill Street. We get paid \$50.00 per hour per person. S Krater entertained a motion to enter into an agreement with the County.
R Zimmerman motioned/M Borowski second the motion.

Property-no report

Safety-

P3 towers discussion and vote-

When settled, and in the review process, Bill Burke stated it is still owned by Greg and leased by P-3

Recreation- no report

Zoning/Code Enforcement-

J McBreen thanked Public Works for getting the Banners down, the bucket truck was donated, all Dave had to do was replenish the gas.

The Banners are opening up again in January/February.

J McBreen fixed the voice mail on phone for the appropriate options.

Nick Hazlett report attached.

Personnel-

Personnel resignation- M Borowski received a resignation from Sharon Jespersen. S Krater entertained a motion to accept resignation W Devers motioned/T Sullivan second the motion.'

Elimination of per diem office worker position- S Krater entertained a motion to eliminate per diem position, T Sullivan motioned/R Zimmerman second the motion.

Appoint New Treasurer discussion and vote- S Krater entertained a motion to appoint Margaret Lubinsky as Treasurer, R Zimmerman motioned to appoint/ W Devers second the motion.

Sanitation- Garbage pick-up will be Saturday, November 25, 2023

Flood Planning & Mitigation- There will be a meeting the 27th of November at 6 PM/ they are looking for a number for clean out of Pottsville St. Bridge.

Special- no report

Treasurers Report-

Margaret Lubinsky reported: The General Fund Beginning Balance \$253,502.76

Checks & Payments	\$92,188.79
Deposits & Credits	\$15,672.13
Total Cleared Transactions	\$76,516.66
Cleared Balance	\$176,986.10
Ending Balance	\$89,816.98

M Lubinsky reported: Liquid Fuels beginning balance \$74,690.72

Checks & Payments	\$652.52
Interest	\$ 2.84
Cleared Balance	\$ 73,681.86

S Krater entertained a motion to accept Treasurers Report, R Zimmerman motioned/M Borowski second the motion.

Tax Collector Report-

From 10-01-23 to 10-31-23 Total Collected \$1,628.45

Per Capita \$49.50

Borough Tax \$86.67

Deposited \$1,764.62

S Krater entertained a motion to accept Tax Collectors Report, R Zimmerman motioned/ W Devers second the motion.

Engineer Report-

J Tohill/\$231,947.03 for change orders 1 through 4- change orders 5 & 6.

S Krater entertained a motion to accept for payment to Lehigh Asphalt & change orders 5 & 6

R Zimmerman motioned/W Devers second the motion.

Wood Street Drainage Prouect- J Tohill recommended payment in the amount of \$6,672.00 & approval of change orders 3 & 4.

S Krater entertained a motion to J Tohill's recommendation. R Zimmerman motioned & added that we are going to pay \$4,145.00 from the General Fund and the balance from Liquid Fuels and we'll pay street lights, R Zimmerman recommends paying the street lights to recover that amount. W Devers second the motion.

S Krater entertained a motion to accept J Tohill's report. R Zimmerman motioned/J McBreen second the motion.

Engineer Report attached.

Fire Chief Report-

11 Total Calls, 3 Fire & 8 EMS Calls

Mayor Report-

H Herndon/ received correspondence about bike sharing program for The Recreation Committee to look into. Harold Herndon also Congratulated Bill Burke on becoming Judge and has never seen a person work so hard for a position. Along with Congratulations to Council members, Megan Borowski, Jim McBreen, & William Devers for another 4-year term.

Emergency Management- December meeting (Ben Schuettler)

Solicitor Report- B Burke/ with regards to Acorn Estates, that's been transferred to Palo Alto, it was already approved.

B Burke thanked everyone for their kindness & support.

Nick Hazlett added they are leaving Atea, a lot of requirements needed. They want to make it a distributor.

Unfinished Business- The study on 4th street is done and Dave Rubright is to put up the no Parking Signs

New Business-R Zimmerman/208 Valley Street demo is done. For the next meeting we can work on putting 208 Valley Street & 501 2nd Street out for sale, I'll have to check on values of the parcels. One I know is more than 5k, I think on our end we will need an appraisal done, just giving everyone a heads up. Its about \$450.00 so we can sell them to a neighbor or whomever.

Ron asked B Burke to check on 318 N Coal Street about exemption for that property.

S Krater would like everyone to start thinking about dates for next years meetings. We will discuss at next meeting; we need to advertise before the end of the year.

Citizens Portion-Mike Welsh on parking on Pottsville Street/ Can anything be done? J Tohill said it's a Penn Dot Road.

Adjournment- S Krater, President entertained a motion for Adjournment

T Sullivan motioned to Adjourn/J McBreen second the motion.

Meeting Adjourned.

Respectfully Submitted,

Loretta Skoufalos,

Borough Secretary