

Port Carbon Borough Council
Regular Session Meeting
September 16, 2025

COUNCIL MEMBERS

Scott Krater, President, p
James McBreen, Vice-Président, p
Ron Zimmerman, p
Megan Borowski, call-in
William Devers, a
Jorge Sullivan, p
Cody Herndon-p

ANCILLARY MEMBERS

Harold Herndon, Mayor, p
James Conville, Solicitor, p
Margaret Lubinsky, Treasurer, p
Loretta Skoufalos, Secretary, p

The meeting was called to order by President Scott Krater opening with the pledge of Allegiance

Meeting Minutes Approval August, 2025)

Scott Krater entertained a motion to accept The Meeting Minutes from August 2025, W Devers motioned/ M Borowski second the motion.

Executive Session-

There was no Executive Session.

Citizens Portion-

A Complaint was heard/4th & Lawton Street, someone put up no parking signs and eye bolts into a telephone pole. Nick Hazlett to check it out

Committee Reports:

Finance-

Ron Zimmerman and Margaret Lubinsky started working on the budget, they will meet again on Monday at 5pm to continue.

Public Works-no report

Property-

W Devers/The library got their refrigerator out of the church

Safety-

The Fire Company would like to close Washington Street on October 11, 2025 for their cornhole tournament and ducks, S Krater entertained a motion to allow the closure W Devers motioned/second by J McBreen

Recreation- no report

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Zoning/Code Enforcement-

J McBreen/met with New Philadelphia, Ron, Scott and myself referring to joint code appeals board, they are going to look into amending their
Nick Hazlett report attached

Personnel- no report

Sanitation-

J Sullivan/a few complaints about pick-ups that were missed in town.

Watershed-

J McBreen/awaiting on Grant

Special-

R Zimmerman/Ron did get the letter from Blythe Township, New Philadelphia and the Sewer Authority.

Treasurers Report-

Margaret Lubinsky reported:

The WF General Fund Ending 08/31/25 Beginning Balance	\$178,879.79
Checks & Payments	\$-10,437.52
Deposits & Credits	\$55,899.54
Cleared Balance	\$224,341.81
Ending Balance	\$222,808.99

The ACL General Fund ending 08/31/2025 Beginning Balance \$278,599.49

Checks & Payments	\$-27,660.20
Deposits & Credits	\$10,308.79
Cleared Balance	\$261,248.08
Ending Balance	\$199,095.01

M Lubinsky reported: Liquid Fuels ending 08/31/25 Beginning Balance \$11,565.56

Deposits & credits	\$60,683.93
Cleared Balance	\$72,249.49
Ending Balance	\$72,249.49

Tax Collector Report-

Mary Jo Ferraro Remittance from 08/01/2025 to 08/31/2025

Total Municipality Collected	\$3645.37
Total Per Capita	\$71.50
Total Borough Tax	\$125.19
Total-Check received from Mary Jo Ferraro	\$3,842.06

S Krater entertained a motion to accept The Treasurers Report & The Tax Collectors Report, R Zimmerman motioned/ W Devers second the motion

Engineer Report-

Discussion & Vote on Payment for Mill Creek Wall Project-J Tohill's recommendation is to approve the contractor's application for payment of \$128,717.55

S Krater entertained a motion to approve payment R Zimmerman motioned/second by J McBreen

Fire Chief Report-

Fire chief report was handed in for the month of July 2025-There were a total of 45 calls-17 Fire, & 28 EMS calls.

August 2025 report handed in which was a total of 37 calls-10 Fire calls & 27 EMS calls.

Mayor Report-

H Herndon asked for a resend the hiring of John Sanansky for not passing the background check

The lack of Police coverage, we need help, we have a meeting going to be set up with Blythe Township for a cross-coverage agreement, I will bring that back to the Safety Committee.

Emergency Management-no report

Solicitor Report-

J Conville/Council gave him some sample Ordinances to review, 2 are dumpsters, 1 animal, he reviewed them and marked them up made some minor changes. He re did all 3. Blythe Township reached out to Attorney Conville they had an Ordinance, Council should look into, (the Safety Committee)
S Krater/we received a Right-to-know/Scott feels we need to send a from letter for 30 days of extension

Unfinished Business-no report

New Business-

S Krater/ request from Debbie Merrill to rent the Senior Building on December 27, 2025 at \$50.00 for event.
S Krater received a grant show already grant project from T-Mobile, maybe paint the senior building, any Commercial painters known, J Sullivan has some information to send to Scott Krater

Citizens Portion-

Joseph Yescalis has a problem with his neighbor, put a fence up on part of his property without a permit afterwards he had a survey done. Attorney Conville said it's a Civil Suit, he should contact an attorney.
Dave Modinato/concerned about adjoining property, glass, etc. falling into his property.

Adjournment- Scott Krater, President of Council entertained a motion for Adjournment

R Zimmerman motioned to Adjourn/C Herndon second the motion.

Meeting Adjourned.
Respectfully Submitted,

Loretta Skoufalos,
Borough Secretary