

**Port Carbon Borough Council
Work Session Meeting
September 20, 2022**

COUNCIL MEMBERS

Scott Krater, President, p
Ron Zimmerman, Vice-President, p
James McBreen, p
Jesperson, Treasurer, p
Tiffany Sullivan, call-in
Secretary, p
Megan Borowski, p
William Devers, p
Jorge Sullivan, call-in

ANCILLARY MEMBERS

Harold Herndon, Mayor, p
William Burke, Solicitor, p
Sharon
Loretta Skoufalos,

The meeting was called to order by President Scott Krater opening with the pledge of Allegiance.

Special Acknowledgement & Thanks- A proclamation of thanks and gratitude was given to Mr. Donald Kerns for his dedication to public service and commitment to the borough of Port Carbon proclaimed on this 20th day of September, 2022

Meeting Minutes Approval (AUG 2022) also Sept 6th, 2022 S Krater entertained a motion to approve the minutes.
R Zimmerman motioned/W Devers second the motion.

Announcement of Executive Session- none held

Citizens Portion-George Thomas is interested in purchasing a municipal trash can for the borough, needed to know the address to the garage to be delivered. Council thanked him for the generous gift.

Committee Reports:

Finance:

1. Approval & Vote for 2023 financial requirements
2. Pension discussion & Vote-

At a previous meeting we brought up discussion about the mandatory pension contribution that we need to make every year, roughly \$62,000. S Krater entertained a motion to approve the 2023 financial requirements for the pension.

J McBreen motioned/M Borowski second the motion.

3. **County Demolition Grant & Property discussion & Vote-**

Judicial sale for 2 properties, 208 Valley St (condemned) & 2nd Street (marked Demo). The sale is in October, if not sold it will go to repository sale R Zimmerman asked permission from council to go to the next step of funding is available. S Krater entertained a motion to proceed if the 2 properties go to repository sale.

J McBreen motioned/Second by W Devers.

Public Works-

Tree removal discussion & possible vote-

A tree that is partially on the property of 311 First Street, it appears 3 trees from one base- 2 on the borough side. B Burke stated $\frac{3}{4}$ on the borough is $\frac{3}{4}$ borough's problem we should take care of it, looking into getting a price for removal.

Approval & Vote of snow removal contract for County Bridges #105(Acre St.), 106 (Mill St) for 1 October 2022 to 30 April 2023-

S Krater entertained a motion to enter into contract with the County of Schuylkill for snow removal on Bridge #105 & 106 at \$50.00 per hour per person from October 1, 2022 to April 2023. R Zimmerman motioned/ M Borowski second the motion

Property-

R Zimmerman left Council know the properties at 106 Market St. & 203 Jackson St were all satisfied.

There are 2 appeals upcoming: Tuesday Sept.27,2022 @ 11:50 for Anthracite Industrial Service, out of New Philadelphia. Lot #59-4-236(1) and North Coal St on October 3rd @10:15

Safety-

1.Discussion & Vote on Part-Time Police Officer-

S Krater entertained a motion to hire a part time officer (Nicholas Morgan) upon graduation. J McBreen motioned/W Devers second the motion.

2.Approval & Vote for AMRAN Certified Speed Enforcement Training.

The training class is on September 29,2022, it has to be done in Williamsport., they can't come down here. 4 officers are going to go @ \$100.00 each. There is money in the training budget, when those 4 are done, at a future class we would like all of our current part time officers and Joe to get certified.

S Krater entertained a motion for all officers to attend. W Devers motioned/M Borowski second the motion.

3.Crossing guard discussion & Vote-

T Sullivan to reach out to potential hire for the crossing guard position, she passed the preliminary background check. What is also needed is: fingerprinting, Criminal background, Child abuse, The act 168 Form through the Department of Education.

4. Completion of USDA Police Vehicle Loan-

B Burke called USDA, what they said is they need someone to schedule Toni StClair to come up to the borough and make a physical inspection of the vehicle, someone from the borough has to do it. She said once she makes the physical inspection and files her report then we can schedule settlement, so B Burke asked someone from the borough to reach out to her tomorrow and I called and left her a voice mail that we'd be here physically that could go over the car and write the report so we can close on the loan.

Recreation-

A lock was broken off the power box at Lubinsky playground. D Rubright left council know all was repaired.

3rd & Broad St. bus stop/ still having problems with the kids and the empty house.

J McBreen left council know the next stage with the Banners is to get an application for each pole. The application is for up to 100 poles, as a committee, maybe we can go look at what poles we are going to use for The Veterans Banners and then send that to PPL.

Zoning/Code Enforcement- Nick Hazlett is now a resident of Port Carbon.

Eric Siegfried, Quality of Life Officer, there was a property on Valley St that was overgrown. A tree at the school house fell, it was taken care of.

Personnel- No report

Sanitation-J McBreen told council there were 154 delinquents on the sanitation list. Sending those to the Collection Agency. Our Bill for 2022 is \$153,980.00, our sanitation collected so far this year is \$111,094.75

Special- No Report

Treasurers Report- S Jespersen reported:

General Fund Beginning Balance \$223,575.37

Checks & Payments	\$ 97,869.34
Deposits & Credits	\$ 76,528.72
Total Cleared Transactions	\$ 21,340.62
Cleared Balance	\$202,234.75
Liquid Fuels beginning balance	\$135,960.42
Checks & Payments	\$ 637.26
Deposits & Credits	\$ 1.15
Total Cleared Transactions	\$ 636.11
Cleared Balance	\$135,324.31
ARPA beginning balance	\$84,052.99
Checks & Payments	\$ 8,772.26
Deposits & Credits	\$ 300.49
Cleared Balance	\$ 75,581.22

S Krater entertained a motion to accept treasures report, R Zimmerman motioned/w Devers second the motion.

Tax Collector's Report- No Report

Engineer Report-

Report attached, motion to approve change order, R Zimmerman motioned/J McBreen second the motion.

Fire Chief Report- 39 Total calls, Fire 11, EMS 28.

Mayor's Report- Mayor Harold Herndon left council know we need to do a Intermunicipal Contract with Palo Alto & Mechanicsville before the end of the year.

On Tuesday October 4, 2022 @ 6 pm, we have a Safety Committee Meeting (tentative).

October 1, 2022 from 12 to 7 pm Port Carbon Police will have a table set up at the Special Olympics in New Philadelphia at the Little League Field.

New Business- A Bakery opened in town, next to Mama Mia's

Citizens Portion- N/A

Adjournment- S Krater, President entertained a motion for Adjournment

R Zimmerman motioned to Adjourn/ M Borowski second the motion.

Meeting Adjourned.

Respectfully Submitted,

Loretta Skoufalos,
Borough Secretary