

PRINT FULL NAME OF BIDDER(S) _____

SIGNATURE OF BIDDER(S) _____

ADDRESS _____

PHONE NUMBER _____

PORT CARBON-INVITATION FOR BIDS

The Borough of Port Carbon will receive sealed bids for the sale of 4 parcels currently owned by the borough (**Note: No bids under the minimum amount will be accepted. Winning bidder is also responsible for all additional money for the sale, transfer, recording fees, etc.**)

A: Port Carbon–208 Valley St: Minimum bid \$3,750.00: BID \$ _____

B: Port Carbon–501 2nd St: Minimum bid \$910.00: BID \$ _____

TOTAL AMOUNT OF ALL BIDS \$ _____

TOTAL AMOUNT OF 10% SURETY \$ _____ (THIS MUST BE INCLUDED OR BID WILL BE REJECTED)

PLEASE NOTE: No composite bids will be accepted. Each parcel will be reviewed on an individual basis. Prospective Bidders may bid on any or all parcels; however, each parcel must have a separate bid amount entered on the appropriate line of the bid form. Bidders shall submit an original Bid Form in one sealed envelope and shall clearly indicate on the face of their bid envelope the following:

BIDS FOR SALE OF BOROUGH PROPERTY PARCELS

Name of individual must appear on outside of sealed envelope containing bid.

Addressed to: Port Carbon Borough, 301 1st St, Port Carbon, PA 17965

Bids will be received up to and not later than **6:45pm (LOCAL TIME- NO EXCEPTIONS), on Tuesday August 6th, 2024** at the Port Carbon Borough Hall. All bids received will be opened and read aloud at the Council Meeting held that night at **7:00pm** at the same location with a tentative bid award at that time.

TOTAL AMOUNT OF BID FOR EACH PARCEL SHALL APPEAR ON THE BID FORM AS A SEPARATE LINE ITEM.

Bid forms can be obtained either in person at the Borough Office by calling for an appointment or printable on the Borough website at www.portcarbonborough.org

Bids shall be accompanied by **ONLY** a certified check, cashier's check, or money order in an amount equal to at least ten (10%) per cent of the total amount bid made payable to Port Carbon Borough. Such surety will be returned to all non-winning bidders upon the awarding the successful bidder.

IMPORTANT NOTE: Cash or personal checks are **NOT** acceptable forms of bid security. No bid will be considered unless it is accompanied by the required surety.

Borough reserves the right to reject any or all bids, waive any informality in the bidding, or reject any or all items or portions thereof. Bids may be held by the owner for a period not to exceed forty-five (45) days from the date of opening bids for the purpose of reviewing the bids & investigating the qualifications of bidders prior to awarding the sale.

Port Carbon Borough Council